



Washington School PTO  
April 30, 2019  
Meeting Minutes

Board Members in Attendance

Michael Paskin  
Kim Kotnik  
Shannon Schroeder  
Tara King  
Vanessa Campos  
Cari Menchaca  
Lilia Hine  
Jessica Gin  
Elizabeth Wagner  
Kristie Chapman  
Anna Stump  
Dustin Todd

Staff in Attendance

Christina Giguere  
Ali Angelopoulos  
Bettina Chin

Parents in Attendance

Matt Genovese  
Kelly Milazzo  
Emily Ashlock

**I. Michael Paskin, PTO President**

Michael welcomed everybody and called the meeting to order at 6:05 pm. Discussion about the 2019/20 PTO Board/Leadership positions. Everyone who is interested in serving on the Board (including current members) must submit a self-nomination form by Friday May 3<sup>rd</sup> at 5pm [vp@washingtonschoolpto.org](mailto:vp@washingtonschoolpto.org).

**Volunteers to serve in Officer Roles:**

President, Michael Paskin  
Vice President, Anna Stump  
Communications, Shannon Schroeder  
Treasurer, Tara King  
Financial Secretary, Vanessa Campos  
IT, Dustin Todd  
Recording Secretary: available  
Teacher Representatives: tba



**Current Board Members willing to return:**

Cari Menchaca  
Elizabeth Wagner, Business Booster Program  
Kristie Chapman, Axxess fundraiser  
Lilia Hine  
Kim Kotnik  
Erin Muslera  
Kimberley Yaeger

**Potential New Members:**

Matt Genovese  
Kelly Milazzo  
Jaime Crystal, Science Night  
Annemarie Matthews

**Stepping down:**

Jessica Gin  
Gillette Hall

**Leadership Fundraising Chairs (to be filled by the end of this school year):**

PRIDE  
Party Book  
MAT  
GALA

Michael feels that the board has been successful this year at listening to voices that were under-heard. Successful at representing different grade levels and experience. Outgoing chairs will be passing along the information (Dos and Don'ts) for each position.

**2. Christina Giguere, Principal**

School Update: Last week was a difficult week with the potential changes to the GATE Program. Christina promises transparency and to repair any harm done. We are in the final stages of hiring a Head Custodian. Next year we will share our new Assistant Principal with Adam's Elementary school, that hiring process is already in motion. We will also have a full time Psychologist onsite. Ms. White and Ms. Alegria will be returning to Washington for the next school year. Grade level assignments will be finalized based on enrollment.

Facilities Update: Room 1 and 4 are done. The Auditorium will get its repairs this summer as well as the Teacher's Lounge will refresh. The long-term roofing repair is scheduled for summer 2020.

TOSA (Teacher On Special Assignment) Presentation. *Please see attached presentation.* Washington is the largest Elementary school in the SB Unified School District, with enrollment increasing. Christina has a vision for Washington Elementary. She is ready to take our school to the next level. She has worked with a TOSA before and is confident that this will work. She is asking for 1 year.



The Board discusses the cost for a TOSA and the PTO funding this position along with the 6 Curriculum Specialists. To be noted: The district is now fully funding our PE teacher (a position that the PTO has funded in the past.) and Christina will have some of her allocated budget to contribute to the cost of the position. Does the Board understand Christina's vision and execution plan, are we onboard to support her? YES.

Shannon Schroeder makes a motion to fund a TOSA position for 1 year, with updates and accountability. The board will re-allocate the funds previously used for Coach Vargas, the remainder to be split funded between the PTO and the Principal's site funds. Two PTO Board members to participate with Christina in the hiring process. Elizabeth Wagner seconds the motion. The motion is PASSED.

#### 4. Tara King, Treasurer

The Come Sail Away fundraiser (SBYC) is budgeted to bring in \$6-8K. Christina will get Tara the financing information for the 6 CS. Tara will be receiving the expenses from teachers and others soon (busses, field trips, teacher support etc.).

#### 5. Kristie Chapman, Party Book

Come Sail Away, at the SBYC on May 18, Lead Host: Brady Charrette \$50/pp Silent Auction

Kristie Chapman shares with the board that we need to sell 100 entry tickets to break even, then the Silent Auction and BRICKS will go toward fundraising. Kristie will meet with Brady to access the Auction items and estimate what can be made.

#### 7. Michael Paskin, PTO President

Brick Legacy Program: Michael is still looking at the idea of the bricks forming a shape (a tree or balloons), Kimberley Yeager might be able to help with design. Michael has been in contact with sign companies for brick fabrication. The installation will take 3 weeks. The price per Brick can start at \$150/200., larger Bricks (or better positioning) for bigger donations. For this Inaugural year, we have the front wall which is roughly 32 feet high by 50 feet wide. Let's set up a BRICK Legacy Table at the Come Sail Away event and begin fundraising (event is less than 3 weeks away). Begin selling the Bricks at the fundraiser and those who are not in attendance can purchase a Brick between May 18 and the end of the school year (June 5<sup>th</sup>). Installation over the summer. Michael is looking for a Donor/ Donation of \$5-7K to underwrite the entire cost of the bricks and installation for this first year.

#### Open Discussion:

Kelly Milazzo: The corner of Shoreline Drive and Salida Del Sol. Kelly has a heightened sense of awareness of an unsafe situation at the corner of our school. There are people sleeping in their cars across the street and transients taking photos of the children at play. With this happening at such close proximity to an elementary school, Kelly wants to go to the city and see if we can get the curbs painted red with No Overnight Parking. Kelly has the support of the PTO Board, the Principal and



the Parents in attendance. Brian Campbell may have some knowledge and be helpful for Kelly to partner with.

Appreciations: Jaime Crystal & Jessie Sexton, for Science Night. Elizabeth Wagner, Kelly Milazzo and the other Wildcat Campout Hosts.

The last PTO meeting this year: Tues May 21st. Meeting adjourns at 8:15 pm